

SHORT NOTICE INVITING QUOTATION
S.N.I.Q NO. : 01/AE-I/NKDA OF 2016-17

Sealed quotations are hereby invited by the New Town Kolkata Development Authority from resourceful experienced eminent Contractor / Decorator having proven experience in execution of Govt. Inauguration / event management program as stated below:

Sl. No.	Name of Work	E.M. (In Rs.)	Time of Completion	Eligibility
01.	Hire charges of Furniture , Balloon decoration , Flower Decoration , Sound System , Back Drop etc. in connection with inauguration of Business Club , New Town , Kolkata	2% of quoted amount (At the time of formal agreement)	06 Days	Eminent contractor / Decorator experience for doing similar nature of work.

Last Date of submission of Quotations : 15.07.2016 upto 2 P.M.

Date of Opening : 15.07.2016 At 3 P.M.

General Conditions:

1. No application will be entertained if sent by Post/Courier.
2. Quotation should be submitted in sealed cover and superscribed with the Name of the Work quoted for, with N.I.Q No.
3. The rates are to be quoted both in words and figures as per schedule and perusing Terms & Conditions attached herewith. The rate quoted shall remain valid for acceptance upto 6(six) months from the date of opening of the Quotation. The rates quoted should be considered as inclusive of all taxes and all other charges. No claim for any extra charge what-so-ever will be entertained.
4. The accepting authority reserves the right to reject any or all the quotations without assigning any reason and he will not be bound to accept either the lowest quotation or any of the quotations. No challenge against such action will be entertained.
5. The contractor will also not be entitled for any compensation for rejection of any application.
6. Conditional quotation will not be entertained and shall be deemed as 'informal'
7. Intending Quotationer will have to submit experienced certificate and credential certificate in original along with Pan Card , trade license to the undersigned for obtaining permission for getting quotation paper free of cost.

8. a) **Successful Quotationers will have to make an formal agreement in triplicate with New Town Kolkata Development Authority in W.B.F No. 2911 (i) / (ii) along with the Earnest Money 2 % against the total work value in the form of Bank Draft/ Banker's Cheque of any Nationalized / Scheduled Bank of India on its Kolkata Branch drawn in favour of New Town Kolkata Development Authority within seven days from the date of issue of work order by the Executive Engineer – I , NKDA on payment of Rs. 755.00 (rupees Seven hundred and fifty five only) which is non refundable under any circumstances and submit the same duly signed by him/them to this office.**
b) Earnest Money will not be accepted by cheque / cash or in any form other than mentioned above.
9. The entire two percent of the Earnest Money already deposited will be converted as initial Security Deposit. The Gross recovery of the balance security money will be made from each running bill @ 10% of the bill value less the amount already deposited with the quotation as earnest money. The Security Deposit will be refunded after defect liability period of 06(six) months from the date of completion of the work.
10. Income Tax , VAT and other taxes as applicable will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills.

Assistant Engineer – I
New Town Kolkata Development Authority

Memo No. 3843/NKDA/Engg-36/2010(III)

Dated:- 11/07/2016

Copy forwarded to :-

1. The Chief Executive Officer, New Town Kolkata Development Authority.
2. The Chief Engineer, New Town Kolkata Development Authority.
3. The Finance Officer, New Town Kolkata Development Authority.
4. The Administrative Officer, New Town Kolkata Development Authority.
5. The Executive Engineer – I / II / III, New Town Kolkata Development Authority
6. The Estimator/ Sr. Accountant / Accountant- I /Cashier, New Town Kolkata Development Authority.
7. Office Notice Board.
8. Official Website of New Town Kolkata Development Authority (www.nkdamar.org)

Assistant Engineer – I
New Town Kolkata Development Authority

ANNEXURE

S.N.I.Q. No. – 01 / AE-I / NKDA of 2016 – 17

Sl. No.	Name of Work	Amount Put to tender (In Rs.)	E.M. (In Rs.)	Time of Completion	Eligibility
01.	Hire charges of Furniture , Balloon decoration , Flower Decoration , Sound System , Back Drop etc. in connection with inauguration of Business Club , New Town , Kolkata	Rate to be Quoted	2% of quoted amount (At the time of formal agreement	15 days	Eminent contractor / Decorator experience for doing similar nature of work.

**Assistant Engineer - I
New Town Kolkata Development Authority**